

To the shareholders of COWI Holding A/S

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Notice of annual general meeting 2022 of COWI Holding A/S

DATE 11 March 2022
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REF LVA

The shareholders of COWI Holding A/S are hereby summoned to the company's annual general meeting 2022, which will be held as a partly online event, allowing shareholders to participate in person or virtually:

Wednesday 30 March 2022 at 15:30

The final agenda is enclosed, including the full wording of proposed resolutions for consideration at the general meeting.

The 2021 annual report has been prepared in a digital version, which is available at COWI's website, [Annual reports and key figures](#).

Physical attendance

If you want to attend the annual general meeting in person, please join us in COWI's canteen on Parallelvej 2 in Lyngby. Remember to bring your access card, either as hard copy or on your mobile phone.

Bring your phone in case of a vote

We recommend that you bring your mobile phone if you attend the annual general meeting in person, since you will need it if a vote will be held. Any vote will be held online.

Virtual attendance

If you want to attend the annual general meeting virtually, you will participate via an online annual general meeting portal that is accessible from your PC, tablet or smartphone. The annual general meeting portal lets you attend the annual general meeting virtually via live streaming, ask questions via the chat function and vote electronically, if necessary.

Below link includes a brief guide on how to attend the annual general meeting virtually.

[Guide to participate in online AGMs and meetings](#)

If you have signed up for virtual attendance at the annual general meeting, you will receive an email with a link to the online annual general meeting, login information as well as information on how to participate. Please save the email since it contains your login information as well as guide on virtual attendance at the annual general meeting. Please note that you must use the latest version of either Chrome, Safari or Edge.

If you need assistance in logging on to the annual general meeting, feel free to contact Computershare's help desk at tel. +45 4546 0997. It will open one hour before the annual general meeting begins.

If you attend virtually and want to ask questions during the annual general meeting, please use the chat function. Questions received will be read aloud. We ask that you phrase your questions as short and to-the-point as possible (max. 200 words) since the chat function is not suited for long descriptions. If you already have questions you would like to ask regarding a specific item, or if you have comments for, e.g., the item "Other business", please send them to Linda Vedel Andersen at lva@cowi.com prior to the annual general meeting and no later than on Tuesday 29 March 2022 at 16:00. Your question/comment will then be included at the annual general meeting.

Registration for the annual general meeting

If you want to attend the annual general meeting, please sign up as usual via COWI Holding's shareholder portal – go to the tab "General meeting". Your registration must be registered with Computershare **no later than Friday 25 March 2022 at 23:59.**

Grant of proxy and voting by postal ballot

If you wish to authorise another person to attend the annual general meeting and vote on your behalf, you can grant a proxy via the shareholder portal under the tab "General meeting". The deadline for granting a proxy is **Friday 25 March 2022 at 23:59.**

If you wish to vote by postal ballot instead, this can also be done at the same tab on the shareholders portal. The deadline for voting by postal ballot is **Tuesday 29 March 2022 at 16:00.**

Adoption of resolutions referred to in the agenda

The Board of Directors wishes to point out that all the resolutions proposed in items 2-8b may be adopted by a simple majority of votes at the annual general meeting.

After the annual general meeting, a couple of COWI's current projects will be presented and, by way of conclusion, refreshments will be served.

Kind regards,
on behalf of the Board of Directors,

Jukka Pertola
Chairman